

# **TUJC ALUMNI EXECUTIVE MEETING**

Meeting Minutes  
March 15, 2008

## **I. Opening:**

Follow-up and intermittent TUJ Alumni Executive meeting was called to order at 1:00 p.m. on March 15, 2008 in the 2<sup>nd</sup> floor cafeteria of TUJ by Antonio Canales.

## **II. Present:**

Antonio Canales, responsible for minutes this week conducted the attendance list. The following persons were present, Naoki Sakata.

## **III. Approval of Agenda**

This was an intermittent meeting, and no agenda was set for this meeting.

## **IV. Approval of Minutes**

This was an intermittent meeting; minutes of the first meeting were reviewed.

## **V. Open Issues**

We reviewed the main points, feel we have some strong objectives and will continue to develop those points.

## **VI. New Business**

- A) Discussed Hanami Event and important event days for the region, concluded that Hanami is most relevant as other holiday's people are usually traveling.
- B) Discussed that we need to have a long lead time when having events, allowing all Alumni, sponsors or other participants ample time to set schedules so they may fully participate.
- C) Discussed the reunion, we need to determine the location and various logistics and may introduce a new approach to the event.
- D) Determined to come up with an integration program between Alumni and under grads, focused on mainly joint events, and possible lecture series.

## **VII. Action Plans**

- A) Create fundraising events, and look into donation events.
- B) Streamline and have consistent meetings
- C) Create documentation to have a point of reference for future and track improvements.
- D) Utilize documentation to create data for statistical analysis and chart growth patterns.

## **VIII. Agenda for Next Meeting**

We look forward to having a formal meeting sometime in April.

**IX. Adjournment:**

Meeting adjourned at 2:00. The next intermittent meeting March.

Minutes submitted by: Antonio Canales.